

FELLOWSHIP CHRISTIAN ACADEMY  
JACKSONVILLE, NC

2017 – 2018



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## ADMISSIONS PROCEDURES/INFORMATION

Read the handbook. Call the school office (910.346.2222) to make an appointment for an interview. Both parents and children must be present. **All returning students must fill out a new application for enrollment.**

All new students must bring a birth certificate and proof of immunization. **All new students must have proof of a physical exam before enrolling** (a copy of a physical exam within the last year will be sufficient). **K-4/K-5 students enrolling in school for the first time are now required to receive a second dose of mumps (MMR) vaccine before enrolling in school.** According to the North Carolina vaccination laws, all students enrolled in school must be current on all of their required vaccinations, unless they have a medical exemption (signed by a doctor) or a religious exemption. A personal belief against vaccinations is not justification for non-compliance. New students must also provide us with the address of their previous school, so we can request their school records. ALL NEW STUDENTS MUST HAVE ALL PAPERWORK TURNED IN TO THE SCHOOL OFFICE WITHIN 30 DAYS OF STARTING SCHOOL, OR THE STUDENT WILL BE SUSPENDED FROM SCHOOL UNTIL WE HAVE ALL OF THE NECESSARY PAPERWORK.

**All students who are 12 years of age, or older, are required to have a booster dose of tetanus/diphtheria/pertussis vaccine, if 5 or more years have passed since the last dose of tetanus/diphtheria toxoid, and a meningococcal conjugate shot. The school needs proof of these shots to be turned in with the school application.**

Fellowship Christian Academy admits students of any race, color, national or ethnic origin to all rights and privileges, programs and activities generally accorded or made available to students at the school as long as students and parents are in complete agreement with guidelines as set forth in this handbook.

This is a Christian school. We encourage students to attend a Bible-believing, Bible-preaching church.

Attendance at the Parent-Teacher Orientation Meeting on Thursday, August 31st, 2017, 7:00 P.M. is **mandatory**. Attendance will be taken. **If at least one parent is not present at the meeting, a \$100.00 fine will be charged to your school account.**

**Upon withdrawal of your child from Fellowship Christian Academy, no records will be released or transferred until your account is paid in full.**

# Financial Policies

## TUITION AND SCHOOL BILLS

Tuition may be paid in full or in nine monthly payments, September-May. (If a full year's tuition is paid in advance, you will receive a 5% discount.) At least one month's tuition and fees and any previous balance must be paid in full before a child can begin school. The Administration reserves the right to require more than one month's tuition to be prepaid. The balance of monthly tuition and fees are due on the first day of each month. **Any account that is more than 30 days past due will cause the student to be suspended from school until the account is current.** Please feel free to call Pastor Sutherland in case of emergency or an unusual financial situation.

School bills will be sent out around the 20th of each month and will be due on the first day of the following month. After the 5th of the month, a **\$20.00 late fee** will be charged on each account not paid in full unless prior arrangements have been made with the Administration. Children are subject to dismissal from school if an account remains delinquent.

**There will be a \$25 charge for checks returned to us from the bank due to non-sufficient funds.** This charge is in addition to any charges by your financial institution.

When a child attends any part of the month, the full payment for that month is due. **There are no refunds** unless a parent has received a work transfer out of town.

## AFTER SCHOOL CARE

Since school is out at 2:45, all students must be picked up by 3:00. For your convenience, we offer an After School Care Program until 5:30 pm. All students (6th grade and below) not picked up by 3:00 will be checked into After School Care, where they can be picked up. All ULC students (7th grade and above) not picked up by 3:00 may either go to After School Care, where they will be "checked in" and supervised by an adult, or they may wait for their ride on their own, unsupervised, with the school staff not responsible for them. The price for After School Care is \$5.00 / hour per child (for any portion of an hour). (If you pick your child up at 3:07, you will be charged \$5.00 on your next school bill.) If a child is not picked up by 5:30, there will be a \$1.00 per minute fee per child (according to the After School Care clock). All After School Care charges will be put on your monthly school bill.

## Schedule of Fees (Due at enrollment)

| Grade                             | Registration / Testing* | Tuition (monthly for 9 months) | Curriculum                                 |
|-----------------------------------|-------------------------|--------------------------------|--|
| K-4 / K-5                         | \$225.00                | \$350.00 **                    | Curriculum paid for in Registration Fee.   |
| 1 <sup>st</sup> – 2 <sup>nd</sup> | \$325.00                | \$350.00 **                    | Curriculum paid for in Registration Fee.   |
| 3 <sup>rd</sup> -6 <sup>th</sup>  | \$325.00                | \$350.00 **                    | Curriculum paid for in Registration Fee.   |
| 7 <sup>th</sup> -12 <sup>th</sup> | \$120.00                | \$350.00 **                    | Lecture classes will be billed separately. |

\* Non-refundable and includes beginning and end of the Year Testing plus registration and school supplies.

\*\*Price for cash/check payments. Monthly tuition made by a card payment will be \$360.00 per student.

### **ADDITIONAL CREDITS AND FEES**

Current F.C.A. families can earn a one-time \$50.00 tuition credit by referring a new family to F.C.A. Once the new family pays the registration fee and first month's tuition (and tells us that you sent them!), we will put a \$50.00 credit on your school account.

**Lecture Class Fees (for grades 7-12) are added to the October School bills. The fees differ per class, depending on the price of the textbook used.**

There will be a **one-time \$35.00 Activities Fee for each child** in grades K4 – 6th grade. This fee will cover their weekly art expenses, a music book for weekly music class, and a new P.E. uniform. This fee will be put on the October School Bills. (Returning students do not have to purchase a new P.E. uniform, if the old one still fits and is in good repair, and then the Activity Fee will be discounted.)

**Each student will be required to pay a \$35.00 yearbook fee, to help pay for the cost of the yearbook.** Each student will receive a yearbook at the end of the school year. (This charge will be added to the April school bills.)

**Each student is required to raise \$200.00** for our school's annual *Bike-A-Thon* (see explanation in handbook). **\$200.00 will be put on the school bill of any student not raising these funds.** This fee will be put on the school bills the first month after the Bike-A-Thon.

**All students who are registered by May 26<sup>th</sup>, 2017 (including the registration fee and a new application) will receive a \$50.00 registration discount.**

### **FINANCIAL HELPS**

Families with more than one child enrolled may deduct \$35.00 per month from tuition for each additional child if your account is current and payment is received by the 1st of each month. The fourth child in a family will go tuition free.

Members of Fellowship Baptist Church, actively attending and serving in ministries, will also be granted a \$50.00 per month per family discount.

**Please make it a matter of prayer to support the school faithfully with finances and prayer. We endeavor to keep costs down to practice good stewardship, and yet must meet our financial obligations to run the school successfully.**

## SCHOOL SUPPLIES

| Grade                              | Supplies  |
|------------------------------------|---|
| K4 – 2nd                           | The cost of basic classroom school supplies has already been included in the Registration fee. Your child will also need a Bible (King James) and the K4-K5 students will use this Bible at home, 1 box (per family) plastic forks/spoons. 1 pack (per family) baby wipes, one ream of white copy paper per student, 2 boxes of Kleenex per family, <b>one change of clothes (in case of emergency)</b> , and a full-sized backpack. <i>***K4 and K5 students also need a small blanket or towel (that can be folded and stored in 12x6 cubby).</i> |
| 3 <sup>rd</sup> – 6 <sup>th</sup>  | The cost of basic classroom school supplies has already been included in the Registration fee. Your child will also need a Bible (King James), pencil box or pencil pouch, 2 large boxes of Kleenex, one ream of white copy paper per student, and 1 box (per family) plastic forks/spoons.   |
| 7 <sup>th</sup> – 12 <sup>th</sup> | Bible (King James), small box for supplies, four pencils (at all times!), large eraser, blue or black ball-point pen, standard 8 ½ by 11 notebook paper (not spiral notebook), paper folder – generally called a report cover (capable of inserting 3-hole punched handouts), 2 large boxes of Kleenex (to donate to the class), and one ream of white copy paper per student. (Individual teachers of lecture classes might assign additional supplies at the beginning of the school year.)   |

## SCHOOL POLICIES

### CLASS HOURS

School hours are 8:30 a.m. through 2:45 p.m. Monday through Friday for K-4 through 12<sup>th</sup> grade.

**Parents, please make sure to leave the classrooms by 8:25** so that the teachers can start class promptly at 8:30. Feel free to call the office at any time to schedule a meeting with your child’s teacher.

### ABSENCES AND TARDIES

When a child is absent, a written excuse signed by the parent or guardian must be presented to the Teacher. Students are allowed to miss 5 days of school per quarter. After this, every day of absence results in 5 points off each class grade for that quarter. (For example, if your child had an 89 average in a class for the quarter, but had missed 7 days of school that quarter = 2 over the limit, your child’s grade for the quarter would now become a 79.) In the case of sickness, if a student has a note from his doctor, his grade will not be affected. For ULC students, absences and tardies will be kept track of during each individual class.

A student is considered tardy if he is not in the Learning Center by 8:30 a.m. Three tardies per quarter will count the same as an absence, and will be added to days absent, for the purpose of figuring points lost on quarter grades. Any Upper Learning Center (grades 7-12) student who leaves school before 2:00 will be counted for a half-day absence.

### LUNCH

Lunches should be carried to school each day. Lunch Items, beverages, and snacks are available for students to purchase as a school fundraiser. All menu items are individually wrapped and may be heated in the microwaves on campus.

### **CHAPEL**

Weekly chapel sessions are held where the student identifies his education with what is taught in the Word of God.

### **FIRE DRILLS**

At the sound of fire alarm, students are to stand and march out of the building in an orderly manner to a designated place. When signaled, they are to return to the Learning Center in the same orderly manner. Fire drills will be held each month during the school year.

### **LOST AND FOUND**

The Lost and Found Department is operated through the school office. At the end of the nine weeks, all items which have not been picked up will become the property of the school.

### **PROGRESS REPORTS**

The grading system of our school is designed to give the parents a true indication of the student's progress. Progress Reports are given to the students to present to their parents on the Wednesday following each nine week grading period. The report is to be signed by the parent and returned to school promptly.

Five dollars will be charged for duplicate Progress Reports.

### **HONOR ROLL REQUIREMENTS**

| <b>Grade</b>                      | <b>Requirements</b>   |
|-----------------------------------|---|
| K4-2 <sup>nd</sup>                | Maintain at least a 93% average   |
| 3 <sup>rd</sup> -12 <sup>th</sup> | Maintain at least a 90% average and recite monthly Scripture successfully |

### **PARENT TEACHER CONFERENCES**

PLEASE FEEL FREE TO CALL TO SCHEDULE AN APPOINTMENT WITH YOUR CHILD'S TEACHER IF YOU EVER FEEL IT IS NECESSARY.

### **GRADUATION REQUIREMENTS**

A minimum of twenty-two units of credit and successful completion of the Iowa Achievement Test are required for graduation with a College Preparatory Diploma. General and Vocational Diplomas are also offered. Participation in the Senior Trip to "The Wilds" is also a requirement for graduation.

A Valedictorian must maintain a four year average of 94% and have been an example of high Christian standards throughout his high school career. A Salutatorian shall be selected on similar criteria, to include a four year average of at least 92%.

### **MISCELLANEOUS**

All classrooms will begin every school day with prayer, Scripture, and reciting of pledges (Christian flag, American flag, and Bible).

**Cell phones:** Students are not to have cell phones at school. Phones must be turned in each morning to the child's teacher.

**Portable game/media systems:** Portable game/media systems are allowed to be brought to school, but will be treated like cell phones, and must be turned in to the teacher. All games must be checked by the teacher. No headphones allowed for any electronic devices at anytime, unless approved by a teacher for academic purposes. The Administration reserves the right to prohibit questionable items being brought on campus.

**Medical Guidelines:** All medicines must be kept and administered by the Teacher or Supervisor. If your child needs pain medicine (i.e. Tylenol, Ibuprofen) during the day, it will be administered by a teacher, at his or her discretion. If you are opposed to your child being given medicine without your permission, please indicate this on your application. Please keep in mind that doctor and dental appointments should be made **after school hours** when possible.

**Vandalism:** Marked on or defaced property is to be replaced at the offending student's expense.

**Prohibited Items:** Any type of weapon, matches or lighters are not permitted on campus.

**Chewing Gum:** Gum is not allowed to be chewed at school.

### **DISCIPLINE**

The Administration of Fellowship Christian Academy feels that discipline according to the Bible is necessary. Upon registration of the child, a statement of cooperation must be signed. This signature gives the Administration the right to discipline your child. Students must at all times conduct themselves in a manner becoming a Christian. If your child comes home complaining about a policy or discipline, please follow this procedure:

1. Give the staff the benefit of the doubt.
2. Realize that his reporting may be emotionally biased without all the information.
3. Realize that we have reasons for all rules and that they are enforced without favor.
4. Support the Administration and call us for all the facts.

— **Beginning Learning Center (K4-2<sup>nd</sup> grade):** The first level of discipline in this class will include loss of behavior arm bands, writing sentences, and loss of recess time. If these methods are not effective, the teacher will either call the parent to come to school and discipline the child, or send the child home for the day. If discipline concerns continue, an appointment with the Elementary Principal will be necessary to discuss continued enrollment at FCA.

— **Middle Learning Center (3<sup>rd</sup>-6<sup>th</sup>):** In this class, the first level of discipline will include writing sentences and loss of recess/break time. If a student demonstrates the need for more severe discipline due to pushing or hitting others, swearing, deliberate vandalism, disrespecting a teacher, etc., after school detention will be necessary. Detention will be served during our aftercare program. The student will not be allowed to play but will have to study or read. The aftercare fee will apply as well. Time spent in detention is determined by the following:

- **First offense-** 1 hour detention
- **Second offense-** 2 hours of detention
- **Third offense-** the student will stay in detention until 5:30
- **Fourth offense-** the student will be suspended from school with a notation on his permanent record.



## **DISCIPLINE (cont.)**

- **Upper Learning Center (7<sup>th</sup>-12<sup>th</sup>):** In this class, students earn merits by doing daily room jobs, getting good grades, etc. When discipline is needed, students will lose merits depending on the severity of the offense. If stricter discipline is necessary, the situation will be dealt with on a case by case basis, to be determined by the High School Principal.

High school students in particular---because of their testimony before younger students---are trained to adhere to our Biblical philosophy and Christ-centered program. "I beseech you therefore, brethren, by the mercies of God, that ye present your bodies a living sacrifice, holy, acceptable unto God, which is your reasonable service. And be not conformed to this world: but be ye transformed by the renewing of your mind, that ye may prove what is that good, and acceptable, and perfect will of God."

Romans 12:1-2

**As a part of their Christian education, the high school takes a mandatory trip to The Wilds Christian Camp for a school camp at the beginning of each school year. Since our school considers this trip a beneficial and necessary bonding time for the high school students, any student not attending camp with the high school will be dismissed from school.**

Because this is a Christian school, the staff reserves the right to administer disciplinary action (including suspension or expulsion) to students for inappropriate, anti-Scriptural behavior/actions, including outside of school times.

## **DRESS CODE**

- The outward appearance of a person is a reflection of the condition of the heart and mind.
- Through our dress, make-up, and hair style, we either draw attention to ourselves, or we magnify the Lord, whether we are at school or off campus.
- F.C.A. expects current students and staff to dress modestly, and be conscious of their testimony while off campus.
- Violations of dress code (by ULC Students) will result in a 1-demerit penalty.

**We do not have uniforms, but we want a “uniformed” look, therefore:**

### **Girls**

1. Girls are to wear dresses or skirts that come to the knee while standing or sitting, and be loose fitting, nothing form-fitting (a good rule of thumb is a “3-inch ease”). “Slits” in dresses and skirts must be **sewn closed** to the knee. A slip may be needed if the garment is sheer **at all**.
2. All dresses and blouses must have sleeves, be loose fitting (a good rule of thumb is a “3-inch ease”), and not made with see-through material. **They must not be more than 1” below the collar bone.** (Undershirts that can be seen should not be more than 1” below the collar bone, either.)

3. No pictures or writing of any kind (including “Old Navy”, “Gap” insignias, cartoons, sports logos, etc...) are to be worn on shirts used as school attire- this includes both long and short sleeved shirts. (Shirts with writing are acceptable for P.E only.)
4. No more than three earrings are to be worn in each ear.
5. No flip-flops may be worn as school shoes. Sandals that go between the toes are acceptable.

### **DRESS CODE(cont.)**

#### **Boys**

1. Boys are required to wear a shirt with a collar. All shirts must be tucked in. Sweaters (not sweatshirts) may be worn as school attire, without a collar. A t-shirt must be worn underneath the sweater, and the t-shirt must be tucked in.
2. Long Pants (no shorts) must be neat and fit modestly and loosely (no “skinny jeans”). If pants have belt loops, a belt must be worn. No blue jeans should be worn as school attire.
3. Shoes and socks must be worn at all times.
4. Hair styles must be in modest taste. Side burns may not go below the opening of the ear, hair may not touch the collar, ears, or eye brows; the hair may be blocked in back, **but must be tapered**. No mustaches or beards permitted.
5. No necklaces or earrings should be worn.

#### **Boys and Girls**

1. Letters, words, and patches which are worldly or suggestive will not be permitted on clothing.
2. The dress standards of these pages apply to athletic as well as social events.
3. No body piercing jewelry should be worn.
4. No Tattoos.
5. No athletic sandals or flip-flops are to be worn as shoes. (Students in 6<sup>th</sup> Grade and below must wear closed-toe shoes.)
6. No frayed garments may be worn, however, skirts with a “ready-made” fringe are okay.
7. Flagrant violations will require students to be sent home for correction.
8. A school P.E. uniform must be worn by all students for P.E. **Plain black wind pants may be worn over their P.E. shorts on the playground in cool weather (50 degrees or less). Girls may BRING (not wear) wind pants to put on for P.E. in cold weather. (May not be worn during class hours.)**
9. No sweatshirts, jackets, or fleeces may be worn as school attire. Clothing underneath the jacket must still be dress code. (In the ULC, F.C.A. Hoodies may be worn to school on game days and Wednesdays.)
10. Ballgames: Students and school staff are expected to wear either their sports’ uniform or be modestly and appropriately attired.
11. All students attending school activities (i.e. Recitals, Concerts, Plays, etc...) are expected to wear school clothes.

**The staff reserves the right to make decisions on questionable areas and to ask students to change their outfits.**

**All parents attending meetings, visiting the school, participating in school functions, or coming on campus for any purpose are requested to dress modestly to help us be a good example to the students and maintain a good testimony.**

### **FACILITIES INSPECTION**

Fellowship Christian Academy is working with Carolina Environmental, Inc. to inspect all buildings for the presence of asbestos-containing building materials per the Asbestos Hazard Emergency Response Act (AHERA) of 1986. The school's asbestos management plan is available for review in the administrative office. There are currently no planned abatement actions.

### **ANNUAL BIKE-A-THON**

A minimum of \$200 per student is required to be raised / donated in our annual Bike-a-thon fundraiser. (The date of the Bike-a-thon will be in November, and will be announced at the beginning of school.) This fund-raiser funds the following activities--including, but not limited to, our sports programs, including gym rentals and refs, upkeep of our athletic field and property, new athletic / playground equipment, some of the school field trips, gas for the bus trips, "drama" and music departments, and a variety of other extracurricular activities and events.

Any student not raising \$200 for the Bike-a-thon will have that amount put on his / her school bill the first month after the Bike-a-thon. (Students will be awarded prizes for this fund-raiser; the more they raise, the more prizes they get!)

Any student who does not come to school to participate in the Bike-a-thon will be counted absent from school that day.

## **FCA ATHLETICS**

### **OUR PHILOSOPHY**

Athletics is provided at Fellowship Christian Academy to introduce our students to important life lessons through competition. Our ultimate rule book is God's Word, and our greatest goal is being approved of Him.

### **OUR METHOD**

Each student will be taught to practice and compete with maximum effort, regardless of individual skill. Not all athletes will have the same abilities, but all can participate with enthusiasm while learning what it truly means to do your best.

Respect toward authority will be strictly maintained, whether in practice or in the game. God puts authority over each of us. While our coaching staff will strive to treat each participant with respect and fairness, it is not so much how we are treated that counts, but how we respond.

The personal appearance of each participant will be modest and professional. Knowing that "man looks on the outward appearance", we will strive to be clean and neat and avoid emulating worldly figures or personalities. A gracious spirit will be exemplified by the coaching staff and players following each game. Knowing that not everyone can win every time, we will strive to make character our common factor.

## **BASIC GUIDELINES FOR SPORTS' PARTICIPATION**

- Punctuality is required. Practice times will be announced in advance and players should arrive early enough to finish dressing and begin on time. Players must arrive 30 minutes prior to any game. To encourage school loyalty, our boys' and girls' teams travel together to every ballgame. Even if only one team is playing that day, both teams are required to attend the game to show support. If a player is going to be late or miss a practice or a game, he/she is responsible to notify the coach. Failure to do so will result in a loss of playing time.
- Jerseys/Uniforms:
  - Soccer, Volleyball, and Basketball jerseys will be ordered by the school and be purchased by the players to keep.
  - Cheering uniforms are owned by the school and will be distributed and collected each year.
  - Players are responsible to keep their uniforms washed and ready for the next game.
- Fans of our athletic events are reminded that we are participating as a Christian organization. Angry and disparaging remarks are not acceptable, whether towards the officials or the opposing team. Because adults set the example for the kids, we reserve the right to remove anyone who refuses to comply with this.
- Every attempt will be made to get everyone a minimal amount of playing time. However, some players will consistently get more playing time than others, based on experience and effort.
- An Emergency Information sheet must be filled out and turned in for each player prior to participation in any sport. One sheet is all that is necessary for all sports played per athlete.

## FREQUENTLY ASKED QUESTIONS

**Q: Is Fellowship Christian Academy accredited?**

A: Our school is accredited with the North Carolina Christian School Association. We are also accredited with the American Association of Christian Schools.

**Q: What curriculum is used in Fellowship Christian Academy?**

A: Grades K-4 – 2nd use *A Beka Books*, supplied by Pensacola Christian College. The curriculum is strongly phonics-based. It is taught by traditional lecture method. (K-5 students learn to write in cursive!)

Grades 3<sup>rd</sup> – 12<sup>th</sup> use *Bob Jones University Press* for their classes, as well as some staff-compiled lesson plans. Some online courses are also available for the high school students.

Art, Physical Education, Music, Drama, Current Events, and various other electives are also integrated into the Core Curriculum.

**Q: Are Graduates of F.C.A. prepared to further their education or enter a career?**

A: We are constantly monitoring requirements for higher education and supplementing our core curriculum to prepare students to go either direction. We work with the local community college if students desire to take a course not offered through our school. Upon successful completion of that course, the credit earned will be incorporated into the student's permanent record and become a part of the high school transcript. We have never had a student denied admission into any college or military service branch as a result of obtaining a diploma from our school.

(We have been rated a "Tier 1" school, with the Marine Corps, the Navy, and the Army. This is the highest educational rating that can be given to a high school, and is the same rating that our county's public schools have.)

## SCHOOL CALENDAR – 2017-2018

### FIRST SEMESTER

|                  |                                  |   |
|------------------|----------------------------------|---|
| <b>August</b>    | 30, 31, Sept 1 (Wed, Thurs, Fri) | Staff Work Days   |
|                  | 31 Thursday                      | <b>Mandatory</b> Parent-Teacher-Student Orientation–7:00 pm (\$100 fine for non-compliance) |
| <b>September</b> | 4 Monday                         | Labor Day / No School / No Teacher Work Day*  |
|                  | 5 Tuesday                        | School Begins   |
|                  | Sept. 26-29 Tues.-Fri.           | U.L.C. goes to Mandatory School Camp at The Wilds Christian Camp (\$145 per student)        |
| <b>October</b>   | 9 Monday                         | Columbus Day*   |
|                  | 20 Friday                        | No School* (some staff gone at retreat)   |
| <b>November</b>  | 3 Friday                         | First Quarter Ends / School Out at Noon / Staff Work Day                                    |
|                  | 6 Monday                         | Second Quarter Begins   |
|                  | 10 Friday                        | Veteran’s Day (observed)*   |
|                  | 22-24 Wednesday-Friday           | Thanksgiving Holiday*   |
| <b>December</b>  | 16 – Jan 2                       | Christmas Holiday (begins <b>at noon</b> on Friday, 15 <sup>th</sup> )*                     |
| <b>January</b>   | 2 Tuesday                        | Staff Work Day*   |
|                  | 3 Wednesday                      | School Resumes for Students   |
|                  | 15 Monday                        | Civil Rights Day*   |
|                  | 19 Friday                        | Second Quarter Ends /School Out at Noon/Staff Work Day                                      |

\* No School

### SECOND SEMESTER

|                 |                           |   |
|-----------------|---------------------------|---|
| <b>January</b>  | 22 Monday                 | Third Quarter Begins  |
| <b>February</b> | 19 Monday                 | Presidents’ Day*  |
| <b>March</b>    | 23 Friday                 | Third Quarter Ends / School Out at Noon / Staff Work Day  |
|                 | March 24-April 2(Sat-Mon) | Spring Vacation / Easter Break*   |
| <b>April</b>    | 3 Tuesday                 | School Resumes; Fourth Quarter Begins   |
|                 | 4-5 Wednesday/Thursday    | Achievement Testing – All Grades  |
|                 | 16-20 Mon. – Fri.         | The Wilds – Senior Class Trip   |
| <b>May</b>      | 28 Monday                 | Memorial Day*   |
|                 | 30 Wednesday              | Kindergarten Graduation 9:00 AM –followed by F.C.A. School-wide Awards Ceremony;<br>Fourth Quarter Ends - School Out <b>At Noon</b> |
| <b>June</b>     | 1 Friday                  | Graduation at 7:00 PM (Report cards will be available.)   |

\* No School

**ENROLLMENT APPLICATION**  
**FELLOWSHIP CHRISTIAN ACADEMY**  
**JACKSONVILLE, NC**

Date \_\_\_\_\_

School Year \_\_\_\_ - \_\_\_\_

| Name of Student(s) | Grade to Enter | Sex | Birth Date | Last School Attended |
|--------------------|----------------|-----|------------|----------------------|
|                    |                |     |            |                      |
|                    |                |     |            |                      |
|                    |                |     |            |                      |

Family e-mail address \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Family Medical Insurance Information (Policy and Number): \_\_\_\_\_

Father \_\_\_\_\_

Employer \_\_\_\_\_

Cell Phone \_\_\_\_\_

Employer's Phone \_\_\_\_\_

Mother \_\_\_\_\_

Employer \_\_\_\_\_

Cell Phone \_\_\_\_\_

Employer's Phone \_\_\_\_\_

Reason for selecting F.C.A. : \_\_\_\_\_

Church you now attend: \_\_\_\_\_

Please explain if any of your children have been expelled, suspended, refused admission, arrested, in trouble with the law, or failed a grade.

# Parent Cooperation Agreement

FOR

## FELLOWSHIP CHRISTIAN ACADEMY

For our child(ren) (list names):

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- We have read the **entire 2017-2018** handbook (including the School Calendar), and agree to follow its guidelines. We also realize that the Parent-Teacher Orientation meeting on Thursday, August 31<sup>st</sup>, is a **mandatory** requirement for our children to attend FCA, that attendance will be taken, and that there is a \$100 fine for non-compliance.
- We will support the staff's decisions on proper discipline for our child(ren), including spanking, by parents, when necessary. If special instructions are needed, please write your instructions at the bottom of this page.
- We give our permission for our child(ren) to participate in school related activities and trips.
- We understand that pictures of FCA students will be used on the school website and the school Facebook page in order to promote the school.
- We realize that if we leave the school with a balance due on our account or without making a financial arrangement, our account will be turned over to a debt collector.
- With the Lord's help, we will support and pray for Fellowship Christian Academy and its staff.

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(Father's Signature)

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(Mother's Signature)

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(Date)

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For 7<sup>th</sup>-12<sup>th</sup> graders: I have read the 2017-2018 handbook and agree to follow its guidelines.

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(Student's Signature)

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(Student's Signature)

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(Student's Signature)

(More than one signature required if **multiple siblings**.)